



MZUNI ICT INCUBATION CENTER

The Jobs for Youth Project

Private Bag 201, Luwingu,
Mzuzu 2, Malawi
Tel: 265 1 320 342
Moble: 265 995 164 604
E-mail: ict@mzuni.ac.mw

FOR OFFICAL USE ONLY

PROGRAM CODE.....

.....

APPLICATION NUMBER.....

.....

APPLICATION FORM

MZUNI INFORMATION AND TECHNOLOGY BUSINESS INCUBATION PROGRAM

Instructions: Fill in the required information in **BLOCK LETTERS** or Tick where applicable

Applicants must complete this application in its entirety to be considered for acceptance as a Participant in the **BUSINESS INCUBATION PROGRAM**. Acceptance and participation is afforded at the sole and absolute discretion of the Mzuni Incubation Center Recruitment Team.

ELIGIBILITY

- Must be citizens of Malawi.
- Have passion for Technology, Innovation and Entrepreneurship and must be able to read and write.
- Businesses must be independently controlled.
- Should have been in one of the following business stages:
 - a) Business idea stage.
 - b) Business start-up.

REQUIREMENTS

Incubates will be required to participate in all programs designed to increase their chances for success. This includes meeting at least monthly with their business coaches and attending entrepreneurial speaker events and training workshops.

ADMISSION CRITERIA

Please fill out the following application if you are interested in participating in the program.

A. APPLICANT'S PERSONAL INFORMATION

SURNAME FIRST NAME

SEX: MALE..... FEMALE..... DATE OF BIRTH.....

NATIONALITY..... HOME DISTRICT

TRADITIONAL AUTHORITY..... VILLAGE

CONTACT ADDRESS

.....

PHONE NUMBER..... OTHER NUMBER.....

EMAIL.....

PLACE WHERE YOU ARE DOING/WILL DO YOUR BUSINESS.....

.....

WHERE YOU WANT TO LEARN (Tick where applicable)

Mulanje	<input type="checkbox"/>
Lilongwe	<input type="checkbox"/>
Mzuzu	<input type="checkbox"/>

B. EDUCATION LEVELS (MSCE, JCE, PRIMARY EDUCATION)

Highest education attained	Status	Name of previous school attended	Year attended	Tick where applicable
Primary school	Able to read and write logically			<input type="checkbox"/>
Primary school	Unable to read and write			<input type="checkbox"/>
Junior secondary	Without JCE			<input type="checkbox"/>
Junior secondary	With JCE			<input type="checkbox"/>

Senior secondary	Without MSCE			
Secondary level with MSCE	With MSCE			
Certificate level				
Diploma level				

C. BUSINESS INFORMATION

i. Do you have a running business or a startup business?

Yes.....

No.....

ii. If yes (above) when did it start? And where is it located

Start date

Location

Name of business

iii. Briefly provide information about your business/business idea (150 words)

iv. What problem does your product/service currently solve or will solve?

v. Who are your target Customers?

vi. Who is your competition?

vii. How will you sale you product?

viii. What is your total investment to date?

ix. Current annual revenue and estimated in a year.

Current -----Next Year -----

E. ENTREPRENEURSHIP READINESS

i. What skills do you have to run a business?

ii. What skills do you need to build?

- 1. **CHECKLIST** (check carefully to ensure you have done the following):
 - i. Attached a copy of your National Identification card (as proof that you are Malawian and between 18 to 35 years old)
 - ii. Attached a copy of your certificate or its equivalent (i.e. notification of results) **ONLY** if you have it.
 - iii. Filled all sections where applicable

Notes:

- a. Failure to provide all relevant and necessary information or documents may risk the disqualification of the entire application
- b. For applicants with special needs, state your disability in the following space provided.....
.....

I certify that the information I have given is true and that I have checked and provided all the relevant necessary information and documents required to process my application.

SIGNATURE **DATE** **PLACE**

The applications and other accompanying documents should be received not later than 20 August 2020. Only short-listed applicants will be contacted.

Completed applications should delivered by hand, post or email to the Program Coordinator at ict@mzuni.ac.mw or call (+265) 0995164604 or 0998640536