

RULES GOVERNING AFFILIATION OF ACADEMIC INSTITUTIONS TO MZUZU UNIVERSITY

In these rules “Affiliation” shall mean connection of an institution to Mzuzu University. The affiliated institution shall be legally independent and may be located at the same place as Mzuzu University or may be located in a different place.

1. The institution may be admitted to affiliation with Mzuzu University under one or both of the following schemes:
 - a) The institution may offer courses of study recognized by Mzuzu University:
 - i) as acceptable in their content and standards to courses offered by the University
 - or**
 - ii) being courses leading to an award by a body other than the University, as achieving a standard acceptable to the University
 - or**
 - iii) as leading to specified certificates or other academic distinctions of the University not being either degrees or awards at a postgraduate level
 - b) The institution may be approved by Mzuzu University for the purpose of offering courses of study, together with such examinations and assessments as are deemed appropriate, leading to specified degrees, diplomas or certificates.
2. An institution proposing to offer courses of study recognized by the University shall satisfy Senate that, in respect of those courses:
 - a) the academic standards of the institution and the facilities to be made available for the proposed courses are satisfactory,
 - b) the institution has such provision of staff, buildings, equipment and financial resources to ensure a reasonable probability that the proposed courses will be run for the period for which the affiliation is sought.
3. An institution may be approved by the University if:
 - a) the Senate has reported to Mzuzu University Council that the academic standards of the institution and the facilities for the proposed courses are satisfactory.

and

- b) the Council, on report from Senate, is satisfied that in respect of the courses for which approved status is sought:
 - i) the institution has been established on a sustainable basis for the period of five years,
 - ii) its staffing, buildings, equipment and financial position are satisfactory,
 - iii) its constitutional structure and organization are satisfactory and, in particular, provide adequately for the representation of the University and of the educational and research staff of the institution on all bodies concerned with the planning and supervision of the proposed courses.
 - c) the Council may, after report from Senate, determine that an institution be affiliated to the University.
4. The admission of any institution to affiliation shall, unless otherwise specially agreed, be subject to the following conditions:
- a) the University shall have the right of inspection of the buildings, equipment and other facilities used or to be used in connection with the proposed courses,
 - b) the Council may, at anytime, after report from Senate, terminate the affiliation or impose such further conditions for the continuation of affiliation as it deems appropriate.
5. Without prejudice to paragraph 4 (b):
- a) recognition of courses of study shall be for a renewable period not exceeding five years,
 - b) approval of an institution for the provision of courses of study shall be for a period not exceeding five years. In determining this period of affiliation, the Senate will require to be satisfied that there is a reasonable probability that the requisite facilities and qualified teachers will be available throughout the prospective periods of study of any student to be admitted.
6. The attendance of students at recognized courses of study, or at courses of study in institutions approved for that purpose, shall be accepted for the purpose of any regulations as equivalent to attendance at corresponding courses in the University, subject to the following conditions:
- a) in the case of courses of study recognized by the University, those courses whose equivalence is determined at the time of recognition shall be so accepted. Subject to the approval of the Senate, other courses may be accepted subsequent to recognition,

- b) courses in approved institutions shall have been conducted by teachers whose qualifications shall have been approved by the Senate,
 - c) any course leading to a degree, diploma or certificate shall be such as to conform with the requirements of the regulations governing the award of such awards by the University,
 - d) every student for a degree, diploma or certificate shall have satisfied such requirements as may be specified for admission to the courses leading to the degree, diploma or certificate as the case may be.
7. The relations between the University and the affiliated institutions shall normally be conducted through a Board for Awards in the Affiliated Institutions.
 8. The affiliated institution may, after the initial two years, give one academic year written notice to terminate the affiliation; such notice will be addressed to the University Council stating reasons for the termination of the affiliation.
 9. The affiliation shall be deemed terminated after the University Council accepts the notice of termination from the affiliated institution.
 10. An affiliation fee shall be charged at a rate to be determined by Mzuzu University Council from time to time at the recommendation of Senate.
 11. The termination of the affiliation shall not whenever possible disadvantage a registered continuing student (s) on a course.